OMB No. 0938-1378 Expires: 6/30/2026

# INDIVIDUAL ENROLLMENT REQUEST FORM TO ENROLL IN A MEDICARE ADVANTAGE PLAN (PART C)

**Who can use this form?**
People with Medicare who want to join a Medicare Advantage Plan.

**To join a plan, you must:**
- Be a United States citizen or be lawfully present in the U.S.
- Live in the plan's service area

**Important:**
To join a Medicare Advantage Plan, you must also have both:
- Medicare Part A (Hospital Insurance)
- Medicare Part B (Medical Insurance)

**When do I use this form?**
You can join a plan:
- Between October 15-December 7 each year (for coverage starting January 1)
- Within 3 months of first getting Medicare
- In certain situations where you're allowed to join or switch plans

Visit **Medicare.gov** to learn more about when you can sign up for a plan.

**What do I need to complete this form?**
- Your Medicare Number (the number on your red, white, and blue Medicare card)
- Your permanent address and phone number

**Note:** You must complete all items in Section 1. The items in Section 2 are optional – you can't be denied coverage because you don't fill them out.

**Reminders:**
- If you want to join a plan during fall open enrollment (October 15-December 7), the plan must get your completed form by December 7.

**Reminders:**
- Your plan will send you a bill for the plan's premium. You can choose to sign up to have your premium payments deducted from your bank account or your monthly Social Security (or Railroad Retirement Board) Benefit.

**What happens next?**
Send your completed and signed form to:
HealthSun Health Plans
11430 NW 20th Street, Suite 300
Miami, FL 33172
Or **fax** to: 786-363-8115

You can also enroll **online** at:
www.healthsun.com

Once they process your request to join, they'll contact you.

**How do I get help with this form?**
Call HealthSun Health Plans at **1-877-336-2069**. TTY users can call **1-877-206-0500**.
Or, call Medicare at 1-800-MEDICARE (1-800-633-4227). TTY users can call 1-877-486-2048.

**En español:** Llame a HealthSun Health Plans al **1-877-336-2069/ 1-877-206-0500** o a Medicare gratis al 1-800-633-4227 y oprima el 8 para asistencia en español y un representante estará disponible para asistirle.

**Individuals experiencing homelessness**
- If you want to join a plan but have no permanent residence, a Post Office Box, an address of a shelter or clinic, or the address where you receive mail (e.g., social security checks) may be considered your permanent residence address.

Enrollment Form

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0938-1378. The time required to complete this information is estimated to average 20 minutes per response, including the time to review instructions, search existing data resources, gather the data needed, and complete and review the information collection. If you have any comments concerning the accuracy of the time estimate(s) or suggestions for improving this form, please write to: CMS, 7500 Security Boulevard, Attn: PRA Reports Clearance Officer, Mail Stop C4-26-05, Baltimore, Maryland 21244-1850.

**IMPORTANT**

**Do not send this form or any items with your personal information (such as claims, payments, medical records, etc.) to the PRA Reports Clearance Office. Any items we get that aren't about how to improve this form or its collection burden (outlined in OMB 0939-1378) will be destroyed. It will not be kept, reviewed, or forwarded to the plan. See "What happens next?" on this page to send your completed form to the plan.**

# HealthSun Health Plans

## Individual Enrollment Request Form-2025

HealthSun HEALTH PLANS

| Section 1-All fields below are required (unless marked optional). Please check the plan you want to enroll in. | |
|---|---|
| ☐ **HealthSun HealthAdvantage Plan (HMO)** | **$0 per month** |
| Available in these counties: Broward, Miami-Dade, Palm Beach | |
| ☐ **HealthSun HealthAdvantage Plus (HMO)** | **$0 per month** |
| Available in these counties: Broward, Miami-Dade, Palm Beach | |
| ☐ **HealthSun MediMax (HMO)** | **$23.90 per month** |
| Available in these counties: Broward, Miami-Dade | |
| ☐ **HealthSun MediSun Extra (HMO D-SNP)** | **$19.80 per month** |
| Available in these counties: Broward, Miami-Dade<br>*Must be enrolled in Medicaid through the State of Florida to enroll in this plan.* | |
| ☐ **HealthSun MediSun Plus (HMO D-SNP)** | **$10.90 per month** |
| Available in this county: Palm Beach<br>*Must be enrolled in Medicaid through the State of Florida to enroll in this plan.* | |
| ☐ **HealthSun VitalCare (HMO C-SNP)** | **$0 per month** |
| Available in these counties: Broward, Miami-Dade, Palm Beach | |

| **Last name** | **First name** | **MI** (Optional) |
|---|---|---|
| **Birthdate** (MM/DD/YYYY) | **Sex**<br>☐ Male ☐ Female | **Phone number** |
| **Email** (Optional)<br>@ | | **Alternate phone number** |

**I want to get the following materials via email. Select one or more.**

☐ Provider and Pharmacy Directory ☐ Drug Formulary ☐ OTC Catalog

☐ Summary of Benefits for Plan # ______________________

☐ Evidence of Coverage for Plan # ______________________

| **Permanent residence street address** (Don't enter a PO Box. Note: For individuals experiencing homelessness, a PO Box may be considered your permanent residence address.) | | | |
|---|---|---|---|
| City | State | ZIP code | County (Optional) |
| **Mailing address** (only if different from your permanent address; P.O. Box allowed) | | | |
| City | State | ZIP code | |

Enrollment Form

**Applicant Complete**: Name ______________ and Medicare Number ______________

## Your Medicare information

Medicare Number: ____ ____ ____ ____ - ____ ____ ____ - ____ ____ ____ ____

Please locate the 11-digit alpha-numeric number on your Medicare Card. **Example**: 1EG4-TE5-MK72

Effective Date: HOSPITAL (Part A) ______________ MEDICAL (Part B) ______________

## Answer these important questions:

**Will you have other prescription drug coverage (like VA, TRICARE) in addition to HealthSun Health Plans?** ☐ Yes ☐ No

| Name of other coverage: | Member number for this coverage: | Group number for this coverage: | Start Date: (MM/DD/YYYY) | End Date: (MM/DD/YYYY) |
|---|---|---|---|---|
| | | | | |

**Are you enrolled in your State Medicaid program?** ☐ Yes ☐ No

If "yes," please provide your Medicaid number: ______________

**Please choose the name of a primary care physician (PCP).** If you do not choose a PCP, we will select a high quality rated provider for you.

**PCP ID #** (as shown in the printed or online Provider Directory) ______________

PCP name ______________ ______________

First Name Last Name

Primary Medical Group (PMG) name ______________

PCP address ______________

City ______________ State ______________ ZIP code ______________

**Are you now seeing or have you recently seen this doctor?** ☐ Yes ☐ No

## Emergency Contact Information (Optional)

**Emergency Contact Name**

| **Emergency Contact Relationship** | **Emergency Contact Phone Number** |
|---|---|
| | |

Enrollment Form

**Applicant Complete**: Name ______________

| Section 2 - All fields in this section are optional | |
|---|---|
| **Answering these questions is your choice.<br>You can't be denied coverage because you don't fill them out.** | |
| **Are you Hispanic, Latino/a, or Spanish origin? Select all that apply.** | |
| ☐ No, not of Hispanic, Latino/a, or Spanish origin | ☐ Yes, Mexican, Mexican American, Chicano/a |
| ☐ Yes, Puerto Rican | ☐ Yes, Cuban |
| ☐ Yes, another Hispanic, Latino/a, or Spanish origin | ☐ **I choose not to answer** |
| **What's your race? Select all that apply.** | |
| ☐ American Indian or Alaska Native | ☐ Black or African American |
| Asian: | Native Hawaiian and Pacific Islander: |
| ☐ Asian Indian | ☐ Guamanian or Chamorro |
| ☐ Chinese | ☐ Native Hawaiian |
| ☐ Filipino | ☐ Samoan |
| ☐ Japanese | ☐ Other Pacific Islander |
| ☐ Korean | ☐ White |
| ☐ Vietnamese | ☐ **I choose not to answer** |
| ☐ Other Asian | |
| **What's your gender? Select one.** | |
| ☐ Woman | ☐ **I choose not to answer** |
| ☐ Man | ☐ I use a different term: |
| ☐ Non-Binary | |
| **Which of the following best represents how you think of yourself? Select one.** | |
| ☐ Lesbian or gay | ☐ I don't know ☐ **I choose not to answer** |
| ☐ Straight, that is, not gay or lesbian | ☐ I use a different term: |
| ☐ Bisexual | |

**Please check one of the boxes below if you would prefer us to send you information in another language or in an accessible format:**

☐ Spanish

☐ Voice-Enabled (Audio) PDF ☐ Large Print

Please contact HealthSun at **1-877-336-2069** if you need information in an accessible format or language other than what's listed above. Our office hours are 8 a.m. to 8 p.m., seven days a week (except Thanksgiving and Christmas) from October 1 through March 31, and Monday to Friday (except holidays) from April 1 through September 30. TTY users can call **1-877-206-0500.**

**Do you work?** ☐ Yes ☐ No **Does your spouse work?** ☐ Yes ☐ No

Enrollment Form

**Applicant Complete**: Name ______________________________

## Paying your plan premium

You can pay your monthly plan premium, (including any late enrollment penalty that you currently have or may owe) by each month or in one annual payment. **You can also choose to pay your premium by having it automatically taken out of your Social Security or Railroad Retirement Board (RRB) benefit each month.**

**If you have to pay a Part D-Income Related Monthly Adjustment Amount (Part D-IRMAA), you must pay this extra amount in addition to your plan premium.** DON'T pay HealthSun Health Plans the Part D-IRMAA.

If you don't select a payment option, you will get a bill annually.

**Please select a premium payment option:**

☐ **Get a bill annually**

☐ **Automatic deduction from your monthly Social Security or RRB benefit check.**

## ATTESTATION OF ELIGIBILITY FOR AN ENROLLMENT PERIOD

**Typically, you may enroll in a Medicare Advantage (MA) plan only during the Annual Enrollment Period (AEP) between October 15 and December 7 of each year or during the Open Enrollment Period (OEP) between January 1 to March 31. Beneficiaries enrolled in a MA-PD plan may use the OEP to switch to another MA-PD plan; a MA-only plan; or Original Medicare with/without a PDP.** Additionally, there are exceptions - i.e., Initial Enrollment Period (IEP/ICEP) and Special Enrollment Periods (SEPs) — that may allow you to enroll in a Medicare Advantage plan outside of these periods.

Please read the following statements carefully and check all of the boxes where there is a statement that applies to you. By checking any of the following boxes you are certifying that, to the best of your knowledge, you are eligible for an Enrollment Period. If we later determine that this information is incorrect, you may be disenrolled.

**NOTE: At least one option below needs to be selected.**

☐ I am enrolling during the Annual Open Enrollment Period from October 15 to December 7. (AEP)

☐ I am new to Medicare. (IEP/ICEP)

☐ I am turning 65 and not new to Medicare. (IEP2)

☐ I have a qualifying condition. (SEP)

☐ I recently moved outside my service area for my current plan or I recently moved and this plan is a new option for me. I moved on (insert date) ____________. (SEP)

☐ I was enrolled in a plan by Medicare (or my state) and I want to choose a different plan. My enrollment in that plan started on (insert date) ____________. (SEP)

☐ I recently had a change in my Medicaid/Extra Help paying for my Medicare prescription drug coverage (newly got Medicaid/Extra Help, had a change in the level of Medicaid/Extra Help, or lost Medicaid/Extra Help) on (insert date) ____________. (SEP)

☐ I am moving into, live in or recently moved out of a long-term care facility (for example, a nursing home or long-term care facility). I moved/will move into/out of the facility on (insert date) ____________. (SEP)

Enrollment Form

**Applicant Complete**: Name ______________________________

- ☐ I recently left a Program of All-inclusive Care for the Elderly (PACE®) program on (insert date) ____________. (SEP)
- ☐ I recently involuntarily lost my creditable prescription drug coverage (coverage as good as Medicare's). I lost my drug coverage on (insert date) ____________. (SEP)
- ☐ I am leaving employer or union coverage. Employer/Union coverage started on (insert date) ____________ and coverage ends on (insert date) ____________. (SEP)
- ☐ I belong to a pharmacy assistance program provided by my state. (SEP)
- ☐ I recently returned to the United States after living permanently outside of the U.S. I returned to the U.S. on (insert date) ____________. (SEP)
- ☐ My plan is ending its contract with Medicare or Medicare is ending its contract with my plan. (SEP)
- ☐ I was enrolled in a Special Needs Plan (SNP) but I have lost the special needs qualification required to be in that plan. I was disenrolled from the SNP on (insert date) ____________. (SEP)
- ☐ I was recently released from incarceration. I was released on (insert date) ____________. (SEP)
- ☐ I recently obtained lawful presence status in the United States. I got this status on (insert date) ____________. (SEP)
- ☐ I am enrolled in a Medicare Advantage plan and want to make a change during the Medicare Advantage Open Enrollment Period. (MA OEP)
- ☐ I am enrolling in a 5-star plan rated by Medicare.
- ☐ Other* ________________________________________

*If none of these statements apply to you or you're not sure, please contact HealthSun Health Plans at **1-877-336-2069** (TTY users should call **1-877-206-0500**) to see if you are eligible to enroll. Our office hours are 8 a.m. to 8 p.m., seven days a week (except Thanksgiving and Christmas) from October 1 through March 31, and Monday to Friday (except holidays) from April 1 through September 30.

Enrollment Form

**Applicant Complete**: Name ______________________________

| Section 3 - IMPORTANT: Please read and sign below |
|---|
| ☐ I must keep both Hospital (Part A) and Medical (Part B) to stay in HealthSun Health Plans.<br>☐ By joining this Medicare Advantage Plan, I acknowledge that HealthSun will share my information with Medicare, who may use it to track my enrollment, to make payments, and for other purposes allowed by Federal law that authorize the collection of this information (see Privacy Act Statement below). Your response to this form is voluntary. However, failure to respond may affect enrollment in the plan.<br>☐ I understand that I can be enrolled in only one MA plan at a time – and that enrollment in this plan will automatically end my enrollment in another MA plan (exceptions apply for MA PFFS, MA MSA plans).<br>☐ I understand that when my HealthSun coverage begins, I must get all of my medical and prescription drug benefits from HealthSun. Benefits and services provided by HealthSun and contained in my HealthSun Health Plans "Evidence of Coverage" document (also known as a member contract or subscriber agreement) will be covered. Neither Medicare nor HealthSun will pay for benefits or services that are not covered.<br>☐ The information on this enrollment form is correct to the best of my knowledge. I understand that if I intentionally provide false information on this form, I will be disenrolled from the plan.<br>☐ I understand that my signature (or the signature of the person legally authorized to act on my behalf) on this application means that I have read and understand the contents of this application. If signed by an authorized representative (as described above), this signature certifies that:<br>1) This person is authorized under State law to complete this enrollment, and<br>2) Documentation of this authority is available upon request by Medicare. |

**Signature Required to process your application.**

| **Applicant signature**<br>**X** | **Today's date** |
|---|---|
| **Desired plan effective date*:** | |

*Subject to Medicare election period guidelines

| **Authorized Representative Information Only** | | |
|---|---|---|
| **All fields within this section must be completed if the application has been signed by an Authorized Representative and not the Applicant.** | | |
| **Name** | | |
| First Name | Last Name | |
| **Address** | | |
| **City** | **State** | **ZIP code** |
| **Phone Number** | **Relationship to Enrollee** | |
| ☐ **I have submitted Authorized Representative documentation with this application.** | | |

Enrollment Form

**Applicant Complete**: Name ______________________________

| For individuals helping enrollee with completing this form only | |
|---|---|
| **Complete this section if you're an individual (i.e. agents, brokers, SHIP counselors, family members, or other third parties) helping an enrollee fill out this form.** | |
| Name | |
| First Name | Last Name |
| Relationship to Enrollee:<br>☐ Agent ☐ Broker ☐ SHIP counselor ☐ Authorized representative ☐ Other ☐ Self<br>National Producer Number (Agents/Brokers only): __ __ __ __ __ __ __ __ __ __ | |
| Signature<br>X | |

**Applicant: Please do not complete the following sections.**
**Agent/Broker: Please fill in ALL fields including 'Writing Agent' and 'Agency' with your assigned Encrypted ID, Code, or Tax ID based on your appointed brand, state AND product.**

☐ IEP/ICEP ☐ AEP ☐ OEP ☐ SEP (type): ____________ ☐ Not eligible

I helped the applicant fill out this application. ☐ Yes ☐ No

DSNP Verification Code ____________________

Scope of Appointment (SOA)

Appointment type: ☐ Face-to-face ☐ Telephone ☐ Webcam

How was the scope of appointment (SOA) collected?

☐ Paper ☐ Electronic ☐ Recorded call (voice recording ID) ____________________

Print name ____________________ | ____________________
First Name Last Name

Writing Agent TIN Code (if applicable) __ __ __ __ __ __

Agency Name ________________________________________

Phone ____________________

Email ____________________ @ ____________________

Signature ____________________ Application received date ____________________

HealthSun Health Plans is an HMO D-SNP plan with a Medicare contract and a Medicaid contract with the State of Florida Agency for Health Care Administration. Enrollment in HealthSun Health Plans depends on contract renewal.

Translation services are available; please contact the plan or your agent.

Enrollment Form

**Applicant Complete**: Name ____________________

## PRIVACY ACT STATEMENT

The Centers for Medicare & Medicaid Services (CMS) collects information from Medicare plans to track beneficiary enrollment in Medicare Advantage (MA) Plans, improve care, and for the payment of Medicare benefits. Section 1851 of the Social Security Act and 42 CFR §§ 422.50 and 422.60 authorize the collection of this information. CMS may use, disclose and exchange enrollment data from Medicare beneficiaries as specified in the System of Records Notice (SORN) "Medicare Advantage Prescription Drug (MARx)", System No. 09-70-0588. Your response to this form is voluntary. However, failure to respond may affect enrollment in the plan.

Enrollment Form

**Applicant Complete**: Name ______________________________________